

ARMY PUBLIC SCHOOL, CHANDIMANDIR CANTT

TERMS AND CONDITION FOR REGISTRATION OF THE FIRMS/SUPPLIERS

1. Sealed Tenders for supply/service of various types of items are invited by Army Public School, Chandimandir Cantt through SPEED POST/REGD POST/BY HAND by 03 Sep 2021. Tenders should be sent under strong cover marked as “Tender for the supply of _____” and not by name.
2. The Tender will be submitted according to the terms and conditions specified in 03 to 17. Unless specified otherwise in the tender, it shall be construed that the terms & conditions stipulated hereunder have been agreed to.
3. All pages of application forms shall be signed by the authorized representative of the firm.
4. The rates should be FOR and should include freight charges, any other taxes, rates or imposition whatever liable in respect of the supplies.
5. The School is exempted from GST on Services and will not be liable to pay it and freight etc. which has not been expressly stipulated in the tender in the event of acceptance of the tender.
6. There should not be any over writings or corrections in the Tender. If a figure is to be amended, it should be neatly scored out, the revised figure written above and the same attested with full signature, stamp and date. In the absence of the attested signature the Tender is liable to be rejected.
7. The undersigned does not bind herself to accept the lowest Tender and reserves the rights to accept the Tender in whole or in part ie with respect to all the articles mentioned in the attached statement or in respect of any one more than one article specified in the attached statement as may be decided.
8. On acceptance of the Tender it will become a contract and the contractor shall be bound by the terms and conditions of the tender.
9. If the School registers the firm as approved supplier, it has to supply the material at the School. It has to accept the payment terms i.e. Payment shall be made by Cheque or through NEFT / RTGS within 15 days from the date of supply of the material in good condition & entire satisfaction. 10% security will be deducted from final amount against guarantee/warranty of items which will be returned after one year, if there is no problem in the systems/items.
10. In case of any fault, failure and defect, contractor will be responsible to rectify the same or replace the items forthwith during the period of guarantee/warranty.
11. Firms/Manufacturers/Authorized dealers with GeM register will be given preference.
12. If the contractor fails to supply the article within the time stipulated in the Supply Order/Work Order, the undersigned will be at liberty to hire the articles from the market or get the rest of the contract completed by any other person or firm. At the time of calling of quotations/ tender notice clause of earnest money will be incorporated in the Terms & Conditions.

13. The quantity of articles ordered by the school may be increased or decreased at the discretion of the undersigned without assigning any reason.
14. Prior to acceptance of the quotation, the undersigned reserves the right to call for samples or demonstration & the contractor shall be liable to supply the samples or give the demonstration free of cost.
15. In the event of acceptance of the quotation and placing of the order, the articles ordered for would be subject to an inspection by the undersigned or her representatives and are liable to be rejected if the articles supplied are not according to approved samples or do not conform to the specifications prescribed.
16. **The rates quoted by the contractor shall hold good up to one year from the date of acceptance of the tender/quotation. No amendment in it will be accepted.**
17. Tenders which do not comply with the above conditions are liable to be rejected.

xx Sd xx
(Mrs Suman Singh)
Principal